

CONVOY

T R A N S P O R T

CONVOY TRANSPORT PTY LTD

Occupational Health and Safety



Amendment	Mass Policy	Issue #: 1	Revision #: 0
Record	Reviewed by: Jason Haywood Managing Director	Approved by: Jason Haywood Managing Director	

Mass Policy

Purpose:

For the purpose of this policy, mass requirements relate to the:

- Gross mass of a heavy vehicle or combination, together with their loads;
- Mass on the axles or axle groups of heavy vehicles or combination;
- Weight of any freight container and its goods.

Policy:

Convoy Transport Pty Ltd commits to complying with all applicable state and territory mass regulations. No load placed on a heavy vehicle or combination will be allowed to exceed the relevant mass limits for that vehicle.



Amendment	Mass Procedure	Issue #: 1	Revision #: 0
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Mass Procedure

Prior to loading:

- The driver must be presented with all relevant mass information prior to loading;
- The person responsible for the loading (E.g. customer, loaders) must be made aware of the vehicle type and mass limits of the vehicle;
- All transport and shipping documentation must be accurate and not contain any false or misleading information relating to the to the weight or dimension of the goods;
- For containerised loads - A Container Weight Declaration must be provided to the person responsible for loading before loading vehicle;
- Before loading, the driver must examine and record information on the mass of the planned load, including individual components of the load where practicable (*e.g. the mass of the load as marked on any item as advised by the supplier/manufacturer*);

- The person/driver responsible for loading the vehicle must ensure a loading plan is prepared and implemented. The plan should consider the mass of the load, the location each component will be placed and maximum applicable mass limits for the components on the vehicle.

Loading:

- If the planned load cannot be loaded to remain within the mass limits of the vehicle, then the load must:
 - a. Not be loaded onto the vehicle; or,
 - b. Be modified to only load to the extent in compliance with the vehicle mass limits;
- During loading the driver is responsible to direct the loader to position the load according to his vehicle axle mass limits;
- Drivers maintain authority to request adjustments to the load.

Prior to departure:

- All loaded vehicles must be:
 - a. Weighed prior to departure to ensure correct axel weight mass limits; or
 - b. The mass of the loaded vehicle is calculated using known Gross Vehicle Mass (GVM), axle limits and applicable shipping and transport documentation;
- No vehicle is to commence a trip if mass limits have been exceeded during loading;
- Drivers must not to transport a freight container unless the driver is provided with a Container Weight Declaration;
- The gross mass of the load must be placed on the vehicle in line with legal axle mass limits.

During delivery cycle:

All mass limits as above will be adhered to throughout the delivery cycle, i.e.as freight is removed or added.